



Washington State Federation of Garden Clubs

INSTRUCTIONS FOR COMPLETING CONSERVATION TEACHER'S SCHOLARSHIP APPLICATION

1. **Courses of study must relate to conservation, outdoor, or environmental activities.**
2. The requested e-mail address can be home or school. The address is useful in case we need to contact you concerning your application.
3. You will need to register for a course prior to applying for the scholarship. This information on the application (Registered for Course ____ and Tuition and Fees ____) will be used in the evaluation of your application for the scholarship.
4. The Tuition and Fees section should be limited to the cost of taking the course and any associated fees. **Travel, living, and other expenses are not to be included.**
5. Be sure to explain how the course relates to your teaching role.
6. We have had occasional need to contact a scholarship recipient during the course session. Be sure to include phone number and/or e-mail address where you can be reached during your summer study.
7. In case you are unable to attend the course, any financial aid needs to be returned to the Washington State Federation of Garden Clubs.
8. You are required to make a written report about your study to the Conservation Teacher's Scholarship Chairman upon completion of the course. An e-mail message is acceptable. The report should include a short description of your activities during the course and an evaluation of how the course improved your teaching talents in conservation, outdoor or environmental activities. Send your report to Giny Rieck, 1101 Winslow Ave, Richland, WA 99354-3170 or e-mail - rieckhg@owt.com